



Winnipeg Land Titles Office - Titres fonciers Winnipeg

276 avenue Portage Avenue

Winnipeg, Manitoba R3C 0B6

---

January 15, 2016

To: All Clients of The Property Registry

**Re: Registration Details Application**

---

In response to feedback from our staff and clients, the Registration Details Application form has been revised as follows:

- Addition of a Postponement selection to the list of instruments.
- Removal of the “copy after completion” option.
  - As a result of service improvements through TPR’s Online Services, this option is no longer required. You can order copies of documents through Documents Online or Titles Online within a couple of business days following completion of registration. The registration numbers can be found on your Client File Report or Status of Title. TPR will no longer accept requests for copies of documents on the RDA form after January 31, 2016.

The newest version of the RDA has been approved by the Registrar-General and is available on our [website](#). Please save a copy of the new form to your files. Be sure to access the form using Adobe Reader 10 or higher.

Please be reminded that use of the electronic Registration Details Application, as well as the electronic Service Request form, will become mandatory on January 31, 2016.

If you have any questions, please contact our Client Service Team at [tpclient@tprmb.ca](mailto:tpclient@tprmb.ca).

You received this communication because our records list you as either the primary or alternate firm contact for your organization. We ask that you distribute this notice to anyone within your organization that may be impacted by this change.

Sincerely,

Maureen Terra  
Executive Sponsor, Client Service Improvement Initiative