



Winnipeg Land Titles Office - Titres fonciers Winnipeg

276 avenue Portage Avenue

Winnipeg, Manitoba R3C 0B6

October 28, 2014

To: All Clients of The Property Registry

Re: Client Service Improvement Initiative - Deposit Accounts

The Property Registry is pleased to announce that as part of our Client Service Improvement Initiative, we will be introducing a new accounting system, Advanced Accounts Management System (AAMS).

To prepare for the implementation of AAMS, clients doing business with TPR will be required to have a Land Titles deposit account.

Key benefits to having a deposit account include:

- One account number for all office locations across Manitoba
- Convenient, efficient and detailed statements via email
- Reliable tracking of your client's land titles transaction through a Client File Report, produced upon completion of a registration, tracing all transactions with the same client file number
- Quicker refund processing for rejected documents, as the refund will be placed into your deposit account. It will then be available for use to pay for documents resubmitted for registration.

Key things you should know:

- At this time Phase 1 only replaces the current Land Titles deposit account; separate online and PPR accounts will still be required
- You will need to provide an email address
- All funds provided for registration services at Land Titles will be deposited to this account
- All overpayments will be refunded to this account
- Any shortfalls will be debited from this account
- Refunds are available on written request, with a minimum refund requirement of \$100.00
- There is no requirement for a minimum balance to be maintained

In the next few weeks, we will be sending you a Firm Contact Information form and a Deposit Account Application, which you will be required to complete and return to us.

For questions or more information, contact:

- Deposit Accounts: Rose Torrijos, Revenue Analyst @ 204-945-6524 or via email at tprclient@tprmb.ca
- Firm Contact: Susan DeVisser, Team Lead @ 204-945-2252 or via email at tprclient@tprmb.ca
- If you are a lawyer and you have questions about how these changes affect your trust accounting practices, please refer to the Law Society website: <http://www.lawsociety.mb.ca/member-resources/audit/the-property-registry-land-titles-accounts>

Sincerely,



Maureen Terra
CSI Executive Sponsor
The Property Registry