



Winnipeg Land Titles Office - Titres fonciers Winnipeg

276 avenue Portage Avenue

Winnipeg, Manitoba R3C 0B6

Date: January 18, 2016

To: All Clients of The Property Registry

Re: Electronic Caveat and Mortgage Forms

The Property Registry's (TPR) Client Service Improvement Initiative is excited to announce the release of the eCaveat and eMortgage, the next additions in a series of electronic forms. These forms will be used as the basis for the electronic registration in 2017 and their use will become mandatory in October 2017. Please see the Registrar-General Directive, dated January 18, 2016.

An Adobe PDF copy of the new eCaveat and eMortgage forms, as well as the existing eDischarge form, are available for download from The Property Registry's [website](#). Please be sure to access these forms using Adobe Reader 10 or higher.

The new eCaveat and eMortgage forms:

- Incorporate land titles rules, including execution and common error corrections.
- Are interactive and allow you to show or hide options depending on selections you have made.
- Let you save a completed or partially-completed template.
- Can be signed by different users in different locations at the same time.
- Can be printed single or double-sided and are designed to fit on letter-size paper (8.5" x 11").
- Have fields that expand as necessary to accommodate more information, eliminating the need to attach schedules.*

* Please note that you will still need to attach copies of additional documentation, such as agreements or supporting evidence, when you submit the forms.

The new eCaveat and eMortgage forms are designed to be very user friendly and there are a number of resources available to ensure you have all the essential information to use them. Online training videos, user guides and general FAQs are available [on our website](#).

If you have any questions or feedback related to the eCaveat or eMortgage forms please email the TPR Client Service Team at tpclient@tprmb.ca.

You received this communication because our records list you as either the primary or alternate firm contact for your organization. We ask that you distribute this notice to anyone within your organization that may be impacted by this change.

Sincerely,

A handwritten signature in black ink, appearing to read 'Maureen Terra', with a large, stylized initial 'M'.

Maureen Terra
Executive Sponsor, Client Service Improvement Initiative