



Date: November 17, 2016

To: All clients of The Property Registry

Subject: Simplified and centralized processing for surveys registrations

Good Afternoon,

The Property Registry will be streamlining the process for surveys plan registrations. All plan series for registration will be examined by the surveys branch in Winnipeg. This change will simplify your submission process for plan registrations.

One-step submissions

In the past, plan registrations were a two-step submission process. Survey plan mylars needed to be sent to and signed by the Examiner of Surveys **before** you could submit your plan to a regional land titles office for registration.

Going forward, you will be able to send the mylars and your plan series together, saving you a step. The Examiner of Surveys will sign the mylar in the Winnipeg office, when all of the documentation has been received.

Send to any office

You now have the option to submit your mylars and documentation directly to the centralized surveys branch in Winnipeg, **or** to your nearest regional land titles office.

The mailing address for the specialized surveys branch is:

The Property Registry
276 Portage Avenue
Attention: Surveys Branch
Winnipeg, MB R3C 0B6

If you have any questions about this change, I invite you to contact our dedicated Client Service Team at 204-945-2042 (1-888-877-3067) or at tpclient@tprmb.ca.

Thank you,

John Chaput
Operations Manager, The Property Registry